

## AIA Parental/Community Involvement Plan

The American International Academy understands the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the school and those it serves. As a result, AIA shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community. To achieve our goals, the Academy shall strive to:

1. Involve parents and the community in planning of our school.
2. Have a coordinated involvement program where the involvement activities of our school enhance the involvement strategies of other programs in our community.
3. Explain to parents and the community the state's content and achievement standards, state and local student assessments, how our school's curriculum is aligned with the assessments, and how parents can work with our school to improve their child's academic achievement.
4. Provide parents with the materials and training they need to be more equipped to assist their child achieve.
5. Educate school staff with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will promote positive partnerships between the school and parents.
6. Keep parents informed about parental involvement programs, meetings, and other activities they could be involved in. Communication shall be in language that is easily understandable to parents.
7. Find ways to eliminate barriers that keep parents from being involved in their child's education. This may include providing child care to enable parents to participate, arrange meetings and conferences at assessable times.
8. Train parents to enhance and promote the involvement of other parents.

The Academy shall develop a contract that outlines the responsibilities of parents, students and the school staff in raising student academic achievement and in building the partnerships that will enable students to meet the State's academic standards.

To enable our students to be successful, families must work in partnership with teachers, administration and other stakeholders at AIA to reach academic, social and behavioral goals. American International Academy encourages parents to:

- Ensure that your child reports to school daily at the scheduled time
- Return phone calls /emails to school within 24 hours
- Monitor homework completion

- Attend conferences with your teachers at least two times yearly. Additional conferences are scheduled as necessary to assist your child in meeting their academic goals
- Carefully review all correspondence sent home
- Review, sign and return all forms to AIA as requested
- Immediately update all required information in your child's files (Phone number, Address etc.)
- Inform school promptly of all special medical or/and academic needs

The following list includes various activities and opportunities for our parents to become involved in their child's educational process throughout the school year.

- Review of Student Handbooks containing Code of Conduct, Dress Code and Policies and Procedures
- Invitations to our Open House, Title 1 and other school day and after school events
- Invitations to award assemblies and Curriculum Nights (Math, Literacy and Science etc.)
- School Calendar of Events for the current school year
- Invitations to Parent/Teacher Conferences which are offered three times yearly
- Review of Student Progress Reports and Report Cards
- Information regarding Kindergarten, 5<sup>th</sup> and 8<sup>th</sup> grade promotional ceremonies
- Parent letter regarding upcoming local and state assessments
- Assessment data is shared with parents during Data Nights
- Academy's AER (Annual Education Report) is distributed during the fall
- Student/Parent letter concerning yearly registration procedures
- Completion of Re-Enrollment Form for returning students

**PARENT MEETINGS:**

- Title 1 Meetings
- PTO Meetings
- School Improvement Team Meetings

\*\*Pre-arranged classroom visits are available to parents and guardians.

**I have read, understand and agree with the Parental/Community Involvement Policy and hereby acknowledge by signing below:**

_____	_____
Print Name of Parent/Guardian	Student's Name and Grade
_____	_____
Signature of Parent/Guardian	Date