

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised 7:00AM
07/10/20

Name of District: American International Academy

Address of District: 300 South Henry Ruff Rd.

District Code Number: 82730

Web Address of the District: www.americanintlacademy.com

Name of Intermediate School District: Wayne RESA ISD

Name of Authorizing Body (if applicable): Lake Superior State University

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The AIA School District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The AIA School District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The AIA School District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The AIA School District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The AIA School District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The AIA School District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The AIA School District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The AIA School District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The AIA School District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

The **American International Academy District** will continue to do the following: Looking at the region if it is determined prior to the start of school that the district is in Phase 1, 2,3 of the Michigan Safe Start Plan the district will still employ the following learning modalities that will support research based blended learning methodology that will allow for all students including students with disabilities to support student learning. The District Multi-Tiered Support allows the engagement despite the states COVID-19 phase.

The blended learning method supports the following:

- **Hybrid** (2) days in School (3) Out and Daily Cleaning and Sanitation of the Classroom instructional resources during non-student days. Attendance and participation will be recorded in online student management system (Powerschool)
- **Online learning** – (5) Days a week students will be provided an academic and non-academic schedule which would require for some face-to -face video conferencing for instructional purposes to support student learning. Students will spend at least (30-60 min per day per subject) which will provided during online virtual parent/ student orientation.
- **Learning Backpacks:**
The learning backpack began as a summer initiative where AIA families were provided learning backpacks that consist of supplemental learning workbooks, manipulative practice with flashcards, reading books, and hands- on critical thinking (K-5). With our Middle school students (6-8), the focus is on critical thinking skills and problems solving while providing students with science and STEM kits in their learning backpacks, and Supplemental grade level workbooks. These backpacks are differentiated for our Special Education population to ensure access to materials that will meet their individual needs and goals as outlined by their current Individualized Education Plans. Finally, each backpack also includes the learning utensils and resources to support completion of task, such as pencils, marker, and glue. These backpacks were delivered to our families to support learning needs.

This learning initiative will continue to be made available through the fall to families that prefer paper product for learning in place of online interactive activities due to technology deficits. The learning backpacks has several different methods of addressing student learning styles and continuing to support critical thinking and

mastery of skills for all students. Core subject materials will be included in the backpacks to teach standards aligned to the Academy's curriculum.

▪ **Online Learning Platform Classroom Instruction:**

The American International Academy District utilizes Google Classroom web service developed by Google for schools that aim to simplify creating, distributing and grading assignments in a paperless way. The primary purpose of Google Classroom is to streamline the process of sharing files between teachers and students. Students have been instructed to contact the school if there is a need for technology support so that the district can support meeting these technical needs. Families have been provided technology to support families with multiple children at one time. The district has done this by developing partnership with the district ISD along with establishing current district technology inventory. Online Learning Schedules and Online Orientations for Parents and students will be scheduled that will adhere to the COVID-19 guidelines for social distancing and safety.

▪ **Video Conferencing:**

The American International Academy district utilizes Zoom Video Conferencing to connect our staff to families and additional stakeholders as a means of supporting student academic and social emotional needs. Zoom meetings are scheduled to provide face-to-face instruction for materials provided to students for learning. Meetings are scheduled for developing staff skills and to address individual needs.

All instructional platforms will be made available to parents prior to the start of school via online and text/mobile communications. Our goal is to provide the best learning opportunities for children in a safe and nurturing environment.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
- i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

The AIA school district will provide all students and staff with face coverings for the 20/21 academic school year. The district will require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated. Staff and students who cannot medically tolerate the wearing of facial coverings will be required to provide a doctor's note. Provisions will then be made by the Academy for remote learning for the student and the option of a job reassignment for staff.

- i. The AIA school district will require that all staff and students in grades prek-12 wear face coverings when on the bus. The protocol will be for the bus driver to pass out facial coverings to students at each stop. AIA students must wear the facial covering in order to get on the bus and must keep facial coverings on while on the bus.
- ii. The AIA school district will require that all staff wear facial coverings when in classrooms. The protocol will be for all staff coming into the school to put on facial coverings before entering the building. Any staff not having a facial covering will be provided with one prior to entering the facility.
- iii. The AIA school district will require that all students in grades 3 and up wear masks when in classrooms. The protocol will be for students arriving via bus to continue to wear their facial coverings from the bus into the school and into the classroom. Any student arriving via car or who has lost their facial covering will be provided with a AIA facial covering before entering into the school and classroom.
- iv. The AIA school district will require that all students in grades kindergarten through grade 5 wear masks unless students remain with their classes throughout the school day and do not come into close contact with students in another class. The protocol will be for K-2 students to be in self contained classrooms and not come into contact with another class.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

The AIA school district will provide hand sanitizing stations for every classroom and office district wide. The protocol will be for all staff and students to sanitize their hands upon entering the building. In addition, every time staff and students enter the classrooms they will be required to sanitize their hands at the sanitization station with school provided sanitizer containing at least 60% alcohol. Signage will be provided to communicate hand sanitizing stations. Each hand sanitizing station will have a hand sanitizer, and paper towels for use.

Handwashing techniques and signage will be located at all areas where running water is used in sinks. Staff and students will be taught to wash hands with soap for 20 seconds and proper handwashing techniques. This will be reinforced throughout the school year via, video and/or memos, emails and newsletters home to students.

Staff and students will be educated on how to cough and sneeze into their elbows, or to cover with a tissue. Used tissues will be thrown in the trash and hands washed immediately using proper hand hygiene techniques.

Office staff and teachers will check their hand-washing stations three times a day (8am, 12pm, 3pm) to ensure the fidelity of the station. If a station is low on materials, a form located at the station will be filled out and turned into the front office to have station resupplied immediately. Systematically and frequently check and refill soap and hand sanitizers.

All students will be provided with their own bin of supplies. These bins will be color coded and labeled to ensure that students are not sharing personal items and supplies. Every student will be provided with writing utensils and supplies by the district and rules to not share personal items and supplies will be strictly enforced.

The use of classroom materials will be limited to small groups and disinfected between uses. Adequate supplies will be provided to assign for individual student use.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

The AIA school district will clean frequently touched surfaces including light switches, doors, benches, bathrooms every four hours with either an EPA-approved disinfectant or diluted bleach solution.

Libraries, computer labs, arts, and other hands-on classrooms will undergo cleaning after every class period with either an EPA-approved disinfectant or diluted bleach solution.

Student desks will be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.

Playground structures will continue to undergo normal routine cleaning.

AIA will ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.

Staff will wear gloves, surgical mask, and face shields that will be provided by the AIA school district when performing all cleaning activities.

Protocols for cleaning will be for the school day-porrior to wipe down all frequently used areas such as doors, and bathrooms every four hours. The classroom teacher and office staff will wipe down desks, tables, and benches every four hours. All staff will use gloves, masks and face shields provided by the AIA school district, while performing these tasks. Staff will be trained on how to properly clean and a written checklist will be filled out daily to ensure that these tasks are being performed.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

The AIA School district Athletic program will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS).

AIA Students, teachers, and staff will use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant will confirm that they are healthy and without any symptoms prior to any event.

All equipment will be disinfected before and after use.

Any AIA Inter-school competitions that are held will ensure that, facial coverings are worn if school transportation is provided. Buses will be cleaned and disinfected before and after every use, as detailed in the subsequent "Busing and Student Transportation" section.

Spectators will be allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Attention will be given to entry and exit points to prevent crowding.

Each participant will use a clearly marked water bottle for individual use. There will be no sharing of this equipment.

Handshakes, fist bumps, and other unnecessary contact will not occur.

Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

Large-scale indoor spectator events are suspended. Large-scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

The AIA school district will cooperate with the local public health department regarding implementing protocols for screening students and staff.

The AIA schools have identified a designated quarantine area and a staff person to care for students who become ill at school. Students who become ill with symptoms of COVID-19 will be placed in the identified quarantine area with a surgical mask in place until they can be picked up. Identified school staff caring for these children will wear a surgical mask, with the exception of students with special needs requiring aerosolized procedures in which an N95 mask is required.

Symptomatic students sent home from school, will be kept home until they have tested negative or have completely recovered according to CDC guidelines (Documentation will be required from a testing site or health care provider to verify recovery).

Staff will be required to conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they will be required to stay home.

An electronic monitoring form for screening employees has been developed by the AIA school district. All staff are required to complete an online COVID-19 survey 1 hour prior to their start time.

Communication will be sent out to families, encouraging them to check their child's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater should stay home and consider coronavirus testing if symptoms of COVID-19 are present. Families will be encouraged to monitor their children for symptoms of COVID-19. The presence of any symptoms, including cough or shortness of breath, should prompt the family to keep the student home from school and to follow up with a primary care provider.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

The AIA School District will cooperate with the local public health department regarding implementing protocols for screening students and staff.

Students who develop a fever or become ill with COVID-19 symptoms at school will be required to wear a mask and be transported by their parent or guardian, emergency contact, or ambulance if clinically unstable, for off-site testing.

Staff who develop a fever or become ill with COVID-19 symptoms at school will be required to wear a mask and be transported for off-site testing.

Symptomatic students and staff sent home from school will be kept home until they have tested negative for COVID-19, or have been released from isolation according to CDC guidelines.

Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.

In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and staff will be closely monitored for any symptoms of COVID-19. Only those that develop symptoms will require testing for COVID-19.

Communication will be sent out to families, encouraging them to check their child's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater should stay home and consider coronavirus testing if symptoms of COVID-19 are present. Families will be encouraged to monitor their children for symptoms of COVID-19. The presence of any symptoms, including cough or shortness of breath, should prompt the family to keep the student home from school and to follow up with a primary care provider.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

The AIA school district will require the use of hand sanitizer before entering the bus. Hand sanitizer will be supplied on the bus. The protocol will be for students entering the bus will be given hand sanitizer before going to their seats.

The bus driver, staff, and all students in grades preK-12, if medically feasible, will wear facial coverings while on the bus (**Note: If there are situations where it is not safe for the bus driver to wear a facial covering, decisions about these situations will be made on a case-by-case basis with local public health officials.**) The AIA school district will provide facial coverings for all students and staff. The bus driver will give out facial coverings at each stop to students who get on the bus.

Clean and disinfect transportation vehicles before and after every transit route. Children must not be present when a vehicle is being cleaned. Protocols for this will be for the bus driver to utilize a disinfectant spray distributed through a backpack sprayer and generator. This will provide a mist to disinfect all surfaces. The driver will open wear gloves, masks and face shields provided by the school district while using sprayer. All staff utilizing this cleaning method will be frequently trained on the use of the equipment.

The AIA school district will clean and disinfect frequently touched surfaces in the vehicle (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles) prior to morning routes and prior to afternoon routes. Protocols in place will have all bus drivers, in addition to spraying down the buses, clean and disinfect frequently touched surfaces after the day's end route in preparation for the morning run. Drivers will clean and disinfect frequently touched surfaces at the end of their morning runs in preparation for their afternoon run.

The AIA school district will clean, sanitize, and disinfect equipment including items such as car seats, wheelchairs, walkers, and adaptive equipment being transported to schools daily.

The AIA school district has developed a plan for getting students home safely if they are not allowed to board the vehicle. Students who are sick will not be allowed on the bus and will be required to return home. If they are unable to return home on their own the bus will wait while the student remains outside the bus and the parents will be called to pick the student up. If a parent or guardian cannot be located, the school van will pick the student up to take him/her home or to the school in a quarantined area until

the parent can come to get the student.

If a student becomes sick during the day, they will not use group transportation to return home and will follow the protocols outlined above. If a driver becomes sick during the day, they will follow protocols for sick staff outlined above and will not return to drive students. Students who are sick will be required to return home. Parents will be called to pick the student up. If a parent or guardian cannot be located, the school van will pick the student up to take him/her home or to the school in a quarantined area until the parent can come to get the student. Students who get ill during the day will not be allowed on the bus.

Weather permitting, doors and windows will be kept open when cleaning the vehicle and between trips to let the vehicles thoroughly air out.

Weather permitting, windows will be kept open while the vehicle is in motion to help reduce the spread of the virus by increasing air circulation if appropriate and safe.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

American International Academy School District if allowed to open under Phase 5 Compliance the district will continue to employ Michigan Safe Start Plan for safety reason as if in phase 1,2,3, or 4 to ensure that proper measures are taken to address the needs of the parents, students, and staff within the district. Safety protocols will continue to be measures the district will employ in order to keep the district safe and support staff and student emotional well-being despite the phase 5 in-person minimal requirements for safety protocols.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Personal Protective Equipment

- Face covering requirement for clear or fabric mask to be worn while on the school property grades 3-12, all staff, or any individuals entering the facilities for various reasons.

Hygiene

- Prohibit the sharing of personal space and personal items
- Continue daily temperature check as a proactive protocol to identify the onset of symptoms
- Washing and sanitizing hands throughout the day
- Cleaning all hard surfaces throughout the day within the classroom
- Cleaning restrooms on a daily schedule within a minimum of every 2-4 hours throughout the day
- Sanitizing the classrooms daily to minimize the spread of germs
- Clean and sanitize all resources utilized by staff and students daily that include but are not limited to lights switch, door handles, chairs, counter tops, etc.
- Signage on proper way to cough in tissue and sneezing into the elbow, wash hands, and sanitize rooms.

Spacing, Movement and Access

- Continuation of desk spacing
- Small class sizes
- Signage for proper social distancing in the classroom
- Specials classes such as (gym, art, music, technology) will be self-contained to the classroom indefinitely
- Teachers will use distance of 6 feet recommendation and provide instructional support
- Minimize student transition from one location to another

Screening Students, Staff, Guest

- Continue with Staff Covid-19 Questionnaire that allows staff to share information about contact with others
- Continued use of Quarantine location in the event that a student exhibits symptoms of COVID-19
- Symptomatic staff and students will be sent home from school and asked to stay home until they have tested negative or completely recovered according to the CDC guidelines.
- Daily staff self-examination protocol will be followed daily.

Testing Protocols for Students, Staff and Responding to Positive Cases

- Staff and students who develop fever or become ill with symptoms of COVID-19 at school will continue to wear mask and be transported off site for testing
- Staff and students will be required to stay home until they are tested as negative or quarantine and asymptomatic for 10-14 days as outlined by CDC guidelines.
- Families will be notified of the presence of any laboratory positive or clinically diagnosed case at COVID-19 in the classroom and/ or school to encourage closer observation.
- In event of a lab or clinically diagnostic case of COVID-19, immediate efforts will be made to contact anyone in close contact for more than 15 minutes less than six feet in close proximity to the staff or student so they can be quarantined for 14 days at home.

Athletics

- Maintain a limit on spectator events that are indoors and large scale outside spectator events to minimal requirements
- Continue to use hand hygiene techniques and require face cover
- All equipment will be disinfected before and after the event
- If school transportation is used, buses will be cleaned and disinfected before and after each busing and transportation event.

Food Service, Gathering, and Extracurricular Activities

- Staff required to wear face coverings at all times and protective latex or plastic gloves
- Washing hands before and after every meal
- If field trips are planned, the transportation guidelines will apply and food must be served in bags and prewrapped for protection.

Busing and Student Transportation

- Use of hand sanitizer as students get on bus
- Wear face covering
- Clean and disinfect before and after transporting students
- If students are identified as sick during the day, transportation would be restricted to these students and parents will be required to pick them up.

Cleaning

- Daily cleaning of all frequently touch surfaces that include lights, doors, benches, restrooms every (4) hours with EPA approved disinfectants or diluted bleach solution

Technology

- Identify district inventory along with a tracking method for all inventory
- Assessing technology needs for loaner devices during school for parents who opt for online choices.

Instruction

- Continue to utilize districts Vision of High Quality instruction which provides every student at every-grade- level with access to high quality standards- aligned instruction and instructional materials for all subjects.
- Continue to assess student progress on a quarterly bases to address students' instructional needs
- Every students' academic and social emotional needs will be met with the integration of Social Emotional Learning embedded in our Multi-Tiered System of Support through the use of Positive Behavior Support Systems.

- Provide intentional professional learning for staff to ensure the ability to deliver multi-faceted methods of instruction despite the phase that the state is in.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

There are not any highly recommended protocols from the Return to School Roadmap that have not been considered and included in the Schools plan.

- D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

There is one highly recommended protocols from the Return to School Roadmap that have not been considered and included in the Schools plan. That highly recommended protocol is under Hygiene: Students and teachers must have scheduled handwashing with soap and water every 2-3 hours.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: July 31, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:



Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Superintendent Thomas White

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer:

