**American International Academy**

Meeting of the Board of Directors

Thursday, November 16, 2023- 6:00 PM

AIA-Rosewood Campus

**APPROVED**

**Meeting Minutes**

1. Call to Order -6:05pm (Peter Stockmann)
2. Roll Call

Peter Stockmann-Present (online)

Carmen Rome-Present

Freda King-Present

Natalie Evans-Present

Angeline Gardner- Present

1. Public Comment-Agenda Items Only

No Public Announcements

1. Adoption of Board Agenda (November 16, 2023)

Motion-Natalie Evans

Second-Angeline Gardner

Motion adopted unanimously

1. Oath of Office- Carmen “Peter” A. Rome

Angeline Gardner read the Oath and Carmen Rome took the oath.

1. Adoption of September 28, 2023 Board Meeting Minutes

Motion-Natalie Evans

Second-Angeline Gardner

Motion adopted unanimously

1. Adoption of FY2022-2023 Financial Audit Report (Robert Wittmann)

Motion to Approve

First- Natalie Evans

Second – Freda King

Motion adopted unanimously

**Old Business: (Thomas White)**

1. Partnership Agreement Update

In compliance monthly partnership meetings

More staff for reading interventionist. Esser 1.8 million used to supplement staffing. 1.2 million will be used this school year.

300,000 has been spent so far this year. The goal is to keep the staff and switch them to title 31A with the hope of increase enrollment.

1. National Charter School Conference (NCSC24)
	* + June 30-July 3, 2024
		+ Boston, MA
* Board members that are interested in attending the conference, please inform the Academy Administration by email no later than February 2024.

**New Business:**

1. Adoption of Fall 2023 Board Policy

Motion- Natalie Evans

Second- Freda King

Motion adopted unanimously

1. CEO (Chief Executive Officer Report) (Thomas White)

Update on the Parking lot- Received a quarter million dollars to fund parking lot but when the state got involved the price went up 600,000. The plan is to work on turning the park lot back the way it was before.

Mr. White asked for a 5-million-dollar proposal just to have to start new projects when our enrollment is stable.

* 1. Academic Report/Principal Report- (Cassandra Watkins)
1. For the month of September, we averaged 89% in attendance with 0 days dipping below 75%.
2. For the month of October, we averaged 82% in attendance with 1 day

 dipping below 75% (October 20th -Field Trip).

1. Westland had 30% in attendance for parent teacher conference the 1st report card marking that was held on November 7th.
2. For the 1st quarter (September 5th -November 3rd) we acknowledge 44 students for being on the honor roll, 9 students for having perfect attendance, and 2 staff members for perfect attendance.
3. 100% of my instructional staff knows the approved curriculum and resources to be used during the school year.
4. The daily classroom schedule is being followed by all instructional and support staff.
5. Conduct monthly PBIS assemblies reiterating being responsible, safe, and respectful throughout the building (classrooms, hallways, gym, playground, etc.)
6. Monthly acknowledgement of staff and student of the month.
7. CFO (Chief Financial Officer) Report- (Robert Wittmann)

Esser funds is helping fund staffing, after school tutoring, counseling, social work and special ed.

Special Ed population is up again from last year 35% so our funding will increase this year and next year.

Special education funding is always a year behind because it based on prior year.

Update MDE audit of federal title money- This year was much better but it wasn’t perfect. The findings were less than year.

1. LSSU Report-Not Present

1. Meeting Adjourn at 6:38pm

The motion was made by Peter Stockmann

Second- Natalie Evans