

American International Academy
Meeting of the Board of Directors
Thursday, February 22, 2024 - 6:00 PM
AIA-Rosewood Campus

APPROVED

Board Meeting Minutes
February 22, 2024

1. Call to Order- 6:03pm (Peter Stockmann)

2. Roll Call

Peter Stockmann- Present (online)
Angeline Gardner- Present
Natalie Evans- Present
Carmen Rome- Present
Freda King- Absent

3. Public Comment-Agenda Items Only
No Public Announcements

4. Adoption of Board Agenda (February 22, 2024)
Motion- Natalie Evans
Second- Angeline Gardner
Motion adopted unanimously

5. Adoption of January 31, 2024 Board Meeting Minutes
Motion- Natalie Evans
Second- Angeline Gardner
Motion adopted unanimously

Old Business:

6. Partnership Agreement Update (Latoya Williams)
Partnership meeting took place last week and we discussed where we are as far as our benchmarking view that is coming up in the fall of October. Based on our current data our goals are listed in my academic report. Basically, we outlined where are we in the process, What the benchmarking view is going to be about and what initiatives that we have put in place. We have a couple of things we are working on as it relates to how we are going to meet that 3% growth. We already increase our attendance rate at K-2 which put us in partnership. We also have our certified art and music teacher in K-2. Our next focus is our academic achievement goals which we have been working on diligently.

New Business:

7. CEO (Chief Executive Officer) Report (Thomas White)
No Update on Parking Lot.

a. Academic Report (Latoya Williams)

We completed our NWEA window, we tested 97% of students that were here. We tested K-8 with a total of 456 students. We didn't have any problems with testing but one of the things we noticed with our students is stamina, so we did it a little differently. We broke the students up in smaller groups and used are time and allowed the students time to take the test.

What are the trends

- K-2 Increase in behavior needs/ Language developmental delays
- 3-6 Increase in behavior, academics, and language delays.
- 7-12 Increase in new students with IEP academics

Program Improvement

- Students hours of intervention increased during pullout in school supports.
- Afterschool tutoring- K-6

District Initiatives

Inhouse Intervention Program

K-8

District/ State Test

- NWEA- 456 students
- WIDA February – March 2024
- M-Step- April 8-May 24
SAT

Enrollment Trends and Academic Impact

Grade	Percentage of Sped
K-2 (Increase)	16%- 30/183
3-6 (Increase)	16%-32/197
7-12 (Increase)	20%-39/186

NWEA

Testing Event

Henry Ruff

2022-2023 to 2023-2024 Fall to Winter

34% Overall Students Meeting 47% Overall Students Meeting Growth Goal

34% Overall Meeting

47% Overall Meeting

+13% Overall Growth

Avondale

2022-2023 to 2023-2024 Fall to Winter

24% Overall Meeting Growth Goal

34% Overall Meeting Growth Goal

+10% Overall Growth

Rosewood

2022-2023 to 2023-2024 Fall to Winter

37% Overall to **56%** Overall Meeting Growth Goal

37% Overall Meeting Growth Goal

56% Overall Meeting Growth Goal

+19% Overall Growth

We are looking to hire coaches with our 21H which is part of the partnership to come in and basically shadow Mr. White and myself and understand the coaching process to provide that level of professional learning and support to the teachers that we have in the classrooms. What we noticed about the practices that we have in all of the classrooms that we targeted is consistency. When the teachers don't have adequate instructional training and professional learning they will struggle with implementing the curriculum. That is why we are looking at more targeting of our professional learning for our staff that is eager to be here and provide for our students. We are looking to develop teachers in house and commit to us for a period of time. The next step is to get (Rosewood Campus) ready for the test, we have all of our state testing coming up. All of the test is digital now with the exception of ACT.

b. Principals Reports (Donald Wilder)

Rosewood Highlights

Robotics Team progressing well and have their first competition on March 14-16 at LSSU. They have another competition on March 21-23 at grand valley state. Also, the E-sports has started with Mr. coil helping instruct the class and the students are excited about it.

K-2 Principal Report (Cassandra Watkins)

Current enrollment is 183 not including preschool, with preschool 251. For the month of January, we averaged 73% with 7 days dipping below our 75%. I noticed mostly Fridays and Mondays or the day after snow days.

NWEA testing has begun the week of January 22nd. We are currently completing make-up testing. As of now we have 7 students needing to complete testing. After reviewing the NWEA data we are 47% overall students meeting their growth goal. All teaching staff has had a refresher on the online platforms RazKids and MobyMax and I am continuously checking walking through and making sure those platforms are being used by all instructors K-2nd.

Teaching and learning are going on and is evident from walkthroughs and data. With instruction I have also put a daily 20-minute reading intervention block for kindergarten and a 40-minute reading intervention block for 1st and 2nd grade in place. During this time students are broken into smaller groups with the classroom teacher, the para, and 2 reading interventionists working on intense and individualized instruction (vocabulary, title, characters, setting etc) with the King Series resource.

We are still utilizing class dojo to reward points for positive behavior that staff see happening in the classroom/hallways etc. and to communicate to parents. Students are also receiving the AIA Viking Bucks to use to purchase items on the PBIS cart that comes around every other Friday.

Informal walkthroughs/observations are ongoing and formal walkthroughs/observations have begun. Positive affirmations are being given from the teacher to students, updated classroom schedules are posted and being followed by all staff. Lesson plans and paraprofessional logs are being turned in to curriculum works and teachers/staff are using all district approved resources.

8. CFO (Chief Financial Officer) Report (Robert Wittmann)
a. Second Quarter Financial Report-AIA FY2023-24

The food service fund owes the General Fund \$91k pending federal claims. The food service fund has \$1,661k in revenue earned but not yet received. The accounts payable are \$198k, and accrued expenses are \$198k. The notes payable is \$806,756. Deferred revenue is \$527k, with the largest component being \$300k in Section 21h Partnership grant funds. Long-term debt is \$206k, mainly due to paying down 3-year leases for parking lot repairs.

At the halfway point of the fiscal year, the school has completed 44% of the school year, with most revenues coming from students attending school. General Fund expenditures exceed revenues by \$196k, with local sources receiving higher revenues than budgeted. State sources are at 46% of budgeted, while federal sources are higher due to ESSER III budget amendments. Other sources include \$450k for Rosewood parking lot renovations, but the lease proceeds have not been used. Most expenditure categories are in the 40-50% range, with some areas exceeding 50%. Basic Programs, Instructional Staff, Business Services, Operation of Plant, Pupil Transportation, Central Staff Services, and Community Services are the most expensive.

The Fund is running a deficit of \$15k at this point. This mainly reflects a cash flow deficit as expenditures began on July 1 but revenues aren't earned until students are served. This operating deficit is much lower than last year \$61k because we did not buy a lot of new equipment at the beginning of this year. This small deficit indicates that the fund should come very close to breaking even this year.

9. LSSU Report

- a. Board Assignments
No Report

10. Meeting Adjourn at 6:52pm

The Motion was made by Peter Stockmann

Recording Secretary: Rischonda Forsythe

Board Secretary Signature: _____

Date: 3/21/2024