

American International Academy

Meeting of the Board of Directors
Wednesday, January 31, 2024-6:00pm

AIA-Rosewood Campus

Join Zoom Meeting

<https://us06web.zoom.us/j/91426645984?pwd=RUSVdnd4RnMvZUZKNTYyZHFRUkV2UT09>

Meeting ID: 914 2664 5984

Passcode: iqXkM0

JANUARY 31, 2024

APPROVED

MEETING MINUTES

1. Call to Order- 6:05pm (Peter Stockmann)

2. Roll Call

Peter Stockmann- Present (online)

Carmen Rome- Absent

Freda King- Present

Natalie Evans- Present

Angeline Gardner- Present

3. Public Comment-Agenda Items Only

No Public Announcements

4. Adoption of Board Agenda (January 31, 2024)

Motion- Natalie Evans

Second- Angeline Gardner

Motion adopted unanimously

5. Adoption of November 16, 2023 Board Meeting Minutes

Motion- Natalie Evans

Second- Freda King

Motion adopted unanimously

Old Business:

6. Partnership Agreement Update- (Latoya Williams) and (Thomas White)

A partnership meeting takes place in february and we will update with benchmarks. The benchmarks we are working on now is NWEA testing, we are in the process of completing NWEA testing with 90 percent completed. During this time we are doing makeup testing with our window closing next week. We will share the results with MDE and the board at the next board meeting.

The primary data is looking fabulous for the meeting that is going to take place with MDE. We are going to share things that are going to be done with the grant money and additional grant opportunities for us to improve academics around the student achievement.

7. National Charter Schools Conference (NCSC24)
 - June 30-July 3, 2024
 - Boston, MA
 - o Board members that are interested in attending the conference, please inform the Academy's Administration by email no later than February 2024

Board members attending conference
Peter Stockmann, Freda King and Angeline Gardner.

New Business:

8. CEO (Chief Executive Officer) Report (Thomas White)

Rosewood has no heat in the kitchen area, we have the unit we just need it installed.
We received a quote for 56,000 which is too expensive. We are currently looking for a small contractor to come in and complete the job.
We had to replace the furnish on the middle school side of the building.
JR Jacobs got subcontractors to come in to fix the heat and quoted us about 80,000. I believe it can be done for half the price. We decided it can be done in house. Me and Robert will sit down and discuss how we can modify the Esser grant. We also are researching a unit that provides heating and cooling which may cost more money outside the grant but will be much more efficient.
The Parking lot between rosewood and avondale will cost close to 1 Million. The Roof for Rosewood is at least 300,000 and all campuses need roofing. (Peter suggested putting together a 5 year capital budget plan) AIA annual employee turnover rate is about 35%. This year so far Henry ruff and Avondale have not lost any employees. Rosewood has lost 5 staff members with 3 of them being Terminated.

 - a. Academic Report (Latoya Williams)

We have been working with Brooke for instructional practices and observations so we can provide some additional coaching and professional learning to our staff who need more mentoring. We are also looking to utilize some grant funds for securing our own coaching for the district. This will help make sure they are in line with our programs that are tailored to our partnership district goal.
The pandemic has impacted our students' grades with that we had an increase on our Special Ed population in each building: K-2 9%, 3-6 19%, and 7-12 20%. This includes students that are new to the district. Data shows that the increase was because of the pandemic, students were not in an educational facility. That has caused us to have to evaluate more students to see what the gap is.
Leadership has discussed in-house interventionist support to help us increase student scores. The student scores have increased in each building from the winter. K-2 growth is 27% and 3-6 growth is 47%. We will continue to provide professional development for all staff.

MSTEP is coming up, everyone has been identified and we are all set for it.

SAT is coming up and all students are on track for graduation. We reimplemented our credit recovery in school instead of after school.

b. Principals Reports (Donald Wilder)

Rosewood current enrollment is 187 students with continuous enrollment. The High school students have created a newspaper report. The students interviewed the teachers. It has all the upcoming events.

The Robotics team went to LSSU for the weekend and have upcoming tournaments.

Esports is going to Ferris State on February 12th.

This Sunday our basketball team is performing at Little Caesars Arena and the drumline is doing the halftime show.

AIA athletic program is continuing to grow.

c. Board Member responsibilities (Peter Stockmann)

What can we do to have better attendance for board members to show up every month. Should the time and date be changed?

Board members decided to keep the time and date the same and committed to attending all meetings on time.

9. CFO (Chief Financial Officer) Report (Robert Wittmann)

I am currently working on the 2nd quarter financial report for the next board meeting.

Our Partnership grant is over 100,000 that's going towards administrative training. Our 2 year partnership grant is almost 400,000 and we already received 203,000 for this year. A lot of that is going towards coaching for teachers in ELA and Math.

Esser funds we are working on for the capital projects will be reported next meeting.

10. LSSU Report (Melissa Weisberger)

Angeline and Peter have fulfilled their 2 hours of PD for the year. All other board members have until June 30th to complete.

All board members have completed their conflict of interest.

Angeline and Peter seats are up for renomination as of June 30th.

LSSU is hosting an administration retreat July 16th and 17th in bay city at the doubletree hotel for all school administration. All board members are welcome to come with all expenses paid for.

We received the Recon report in December and when I come for the spring site visit we will make sure all issues are being addressed. There are 4 different categories for the Recon report which are All good, Major, Critical and Urgent. Most of the AIA issues are Major.

Becky sent out financial reports in mid January. Last year the school was ranked 25 overall.

For the annual financial score we look at current ratio, fund balance, enrollment, unrestricted days of cash, completeness, audit opinions, findings, and budget control. The rankings are Green, Yellow or Red. AIA received a 19 which is a High Yellow.

Overall the budget is really healthy and does look really good.

11. Board Nomination

Peter Stockmann nominate Angeline Gardner for her seat as Treasurer

Angeline Gardner nominate Peter Stockmann for his seat as President

Motion- Natalie Evans

Second- Freda King

Motion adopted unanimously

12. Meeting Adjourn at 6:55pm

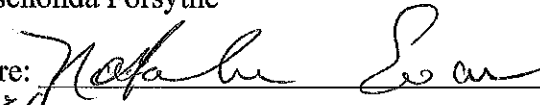
The Motion was made by Peter Stockmann

Second- Natalie Evans

Recording Secretary: Rischonda Forsythe

Board Secretary Signature:

Date:



2-22-2024