

# American International Academy

Meeting of the Board of Directors  
Thursday, June 27, 2024 - 6:00 PM  
AIA-Rosewood Campus

## Approved Board Meeting Minutes

1. Call to Order- 6:07 pm by Peter Stockmann, Board President.
2. Roll Call  
Peter Stockmann- Present (online in CA)  
Angeline Gardner- Present  
Natalie Evans- Present  
Carmen Rome- Absent  
Freda King- Present
3. Public Comment-Agenda Items Only  
No Public Comments
4. Adoption of Board Agenda (June 27, 2024)  
Motion - Angeline Gardner  
Second- Natalie Evans  
Motion adopted unanimously
5. Adoption of May 29, 2024 Board Meeting Minutes  
Motion - Angeline Gardner  
Second- Natalie Evans  
Motion adopted unanimously
- Old Business:**
6. Partnership Agreement Update (Latoya Williams)  
The next partnership meeting is Tuesday, July 02, 2024.
7. National Charter School Conference Update (June 30-July3, 2024 in Boston, MA)
  - a. Members Attending
    1. A. Gardner
    2. F. King
    3. C. Rome
    4. P. Stockmann
  - b. Arrangements/Plans- Mrs. Nevins provided arrangements to all board members.
8. Staff Appreciation Dinner (August 15, 2024)
  - a. Location- Livonia
  - b. Details- Start time is 5pm and staff discussed special request.

**New Business:**

9. 2024-25 MHSAA (Michigan High School Athletic Association) Membership Resolution  
Motion - Angeline Gardner  
Second- Freda King  
Motion adopted unanimously
  
10. Labor Day Waiver (Laquanda Nevins)
  - a. Legislative requirements and purpose for hearing
  - b. Waiver Presentation
  - c. Public Comments (Labor Day Waiver Only)  
Mrs. Nevins discussed that this waiver will allow us to start school before Labor Day. This will allow us to have extra days during our Mid-Winter Break. This waiver will have to be renewed every 3 years. The board agree this a great idea.
  
11. 2024-2025 Budget Timeline Approval (Thomas White)  
Mr. White presented the timeline to the board.  
Motion - Natalie Evans  
Second- Angeline Gardner  
Motion adopted unanimously
  
12. FY2023-24 Budget FINAL Amendment (Robert Wittmann)  
Mr. Wittmann discussed that general fund budget had some changes with esser. Mr. White discussed that we had close to a million dollars in capital projects that we struggle to use. This was approved to be put back in the general funds and give us time to spend on capital projects. We now have 1.675 Million that we have in our general fund budget that need to be spent by September 30, 2024
  - a. FY23-24 General Fund Final Budget  
Motion - Natalie Evans  
Second- Freda King  
Motion adopted unanimously  
  
Mr. Wittmann discussed that food service budget was slightly higher by 20,000 and on the revenue side we are under 35,000. We were hoping to balance but it didn't happen.
  - b. FY23-24 Food Service Final Budget  
Motion - Natalie Evans  
Second- Freda King  
Motion adopted unanimously
  
13. FY2024-25 Budget Original (Midwest)

Midwest discussed the general fund budget to the board. The budget was based off of 580 students, 9608 per student with a one-time funding of 375 funding per student. 31a was reduced to 17 dollars per student. 360,000 in esser revenue that need to spent for the rest of year, we included the rag grant of roughly 350 and also included 21h partnership. A reduction in maintenance cost and staffing per teacher level and these reductions occurred because the budget was not balanced.

- a. FY24-25 General Fund Original Budget  
Motion - Natalie Evans  
Second- Angeline Gardner  
Motion adopted unanimously

Midwest discussed the food service original budget. The State revenue was 18,250 and Federal 601,750 which make total revenue for food services 620,000. Unique Foods is our venders and the students enjoy it.

- b. FY24-25 Food Service Original Budget  
Motion - Natalie Evans  
Second- Angeline Gardner  
Motion adopted unanimously

14. 2024-2025 State Aide Note Borrowing Resolution (Thomas White)

Mr. White discussed that we are borrowing 1.5 million and last year it was 1.2 million. We borrowing more this year to give us more flexibility. The borrowing company is Michigan Finance Authority.

- Motion - Angeline Gardner  
Second- Freda King  
Motion adopted unanimously

15. 2024-2025 Vended School Meals Contract Approval (Robert Wittmann)

Mr. Wittmann discussed that we are pleased with unique foods and will like to renew the contract with them. This contract has to be renewed up to four times but each year it has to be approved by board. They will get a 4% increase which was in their contract. Hopefully the reimbursement rate will go up at least that much from the federal government. We are a CEP school which mean we get reimbursed for every meal that we serve.

- Motion – Freda King  
Second- Natalie Evans  
Motion adopted unanimously

16. CEO (Chief Executive Officer) Report

No CEO Report

17. CFO (Chief Financial Officer) Report

No CFO Report

18. LSSU Report

Angeline and Peter read their oath presented by Melissa. They also completed 2 hours of professional development this year. The administrative retreat is next month in bay city.

19. Public Comment

No Public Comments

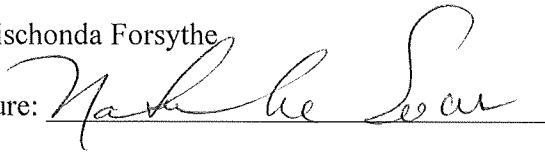
20. Meeting Adjourn at 6:48pm

The Motion was made by Peter Stockmann

Recording Secretary: Rischonda Forsythe

Board Secretary Signature:

Date: 7-30-24

 Nasha Lee